

THE MARY POTTER
FOUNDATION INC

Annual Report
2015-2016



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Mission

Inspiring people to share our belief that caring for people at the end of their lives is an honour and a privilege and to work with us to support living every day, every hour.



Values

GOOD STEWARDS

We will always try to do the right thing.

HUG AND DELIGHT

We will seek out ways to make the day brighter for everyone we come into contact with.

ATTITUDE OF GRATITUDE

We will face each day with gratitude in our hearts.

LIVELY AND JOYFUL

We will bring energy to what we do and find reasons to be happy every day.

LEARN AND GROW

We will embrace learning and personal growth as a life long journey.



Donor Commitment

We value and respect our donors, understanding that they choose to make it possible to deliver our mission.



A foundation in care

We at The Mary Potter Foundation have an unshakable belief that caring for people is an honour and a privilege.

That is the reason we are committed to raising funds and awareness for Mary Potter.

When people come to us they experience facilities and care which is comfortable, individual and meaningful.

Because of that there are many inspiring stories to tell.

You will soon discover they are stories full of life, purpose and dignity.

They are stories about fulfilling individual needs and wishes of those who are staying with us.

Equally they are stories which include the families and friends who visit them.

We describe it as Mary Potter Care.

And we believe Mary Potter Care is about living every day, every hour.

Mary Potter Care
Living every day, every hour.



Chairman's Report



Danny Watson
Chairman

In presenting my report as Chairman of The Mary Potter Foundation, my first reflection of the year is one of gratefulness to all of our donors who have supported us during the past 12 months.

We are privileged through our donors to be able to support patients and their families who need Mary Potter Care in the final months, weeks and days of life. We thank each and every one – individuals, community groups, foundations and corporates – for recognising the value of care where the quality of life is as important as the length of life.

During the year our donors helped us to give almost \$1.3 million to meet operating costs of the Mary Potter Hospice, improvements to the facilities, vital equipment, additional staffing along with education and staff development. Gifts also made possible a range of wonderful support programs, a stocked family kitchen in the heart of the Hospice, meeting individual patient requests and helping to brighten the day with special activities for patients and families to share.

This year thanks to a major gift from a family we were also able to install five ceilings hoists into St Helen's Ward alongside the Hospice. There are strong links between the Hospice and St Helen's in the provision of palliative care to patients in that ward. A further \$22,000 was spent on the RESTORE wellness program for people with cancer having treatment at Calvary North Adelaide Hospital.

On the following pages you will find the details of the many ways our donors have impacted the lives of patients and their families along with supporting the team working in the Hospice.

Our formal partnership with the University of Adelaide ended in September last year. We gratefully acknowledge Fay Fuller Foundation for their eight year commitment

which allowed us to raise the profile of palliative medicine and nursing teaching and practice at the University and in the Hospice.

While this partnership ended, education and development for Hospice staff remained high on the agenda with our commitment to fund 15 hours each week dedicated to ongoing education at the bedside for the nursing team and students. We again thank Fay Fuller Foundation for agreeing to support this initiative with funds remaining from their gift to support the nursing role at the University.

The Aldo Crotti Memorial Scholarship program continued thanks to an ongoing commitment from San Remo and the Crotti family. This has allowed five nurses and the Social Worker to undertake post graduate studies along with attendances by Hospice staff at state and national conferences.

During the year our donors helped us to give almost \$1.3 million to meet operating costs of the Mary Potter Hospice, improvements to the facilities, vital equipment, additional staffing along with education and staff development.

The Hospice continued to offer placements for medical students from the University of Adelaide and nursing students from all three major Universities. We were very pleased to award the Mary Potter Medal for Palliative Medicine in December to Dr Sophia Thompkins who received the medal along with a \$1,000 cheque. This award goes to the student who has excelled during their placement in the Hospice over the 5th and 6th year of study and is presented at their Declaration Ceremony in December.

Continued over the page



Chairman's Report *continued*

We continued to run our two core events, Mary Potter Loving Tree in December and Walk for Love in May. We thank everyone who participated in or supported these events along with our generous event sponsors; SA Power Networks, Chemplus Terry White Chemists, Blackwell Funerals and Telstra Store Gouger Street.

*Chip in for Calvary Golf Day
continued for the 4th year. ...
This year funds went towards
upgrading the joinery in each
of the patient rooms in the Hospice.
Now patients have more practical
storage and the rooms look fresh
and updated.*

Chip in for Calvary Golf Day continued for the 4th year. We are very grateful to our new Patron Jenny Hurley, who heads up the committee, for delivering a successful event each year. The three major brewers Coopers, West End and CUB have been major sponsors since the event started in 2012. We sincerely thank the brewers and all of the amazing businesses who come out each year to support this event. This year funds went towards upgrading the joinery in each of the patient rooms in the Hospice. Now patients have more practical storage and the rooms look fresh and updated.

SA Power Networks Employee Foundation continued to support us with their annual gift which was directed towards patient and family activities in the Hospice. We were very grateful to receive an unexpected additional gift which went towards the complementary therapy program. This is a great initiative from SA Power Networks providing both financial and volunteer support which also saw us have a group of willing hands to clean up our basement storage space.

We were fortunate to have continued support from other members of our local business community including Vilis, HPS, Created2Print, Radiology SA, Primo Estate and Pro Health Care Foundation. We commend each of these businesses for recognising the importance of Mary Potter and the care provided to hundreds of patients and families each year.

This year we received a grant from Cops for Kids Charitable Foundation which allowed us to completely upgrade the family lounge in the Hospice. From flooring to painting and new furniture and joinery the room is a great space for families to take some time out and for children to be kept entertained.

Thanks to the Lang Foundation for their annual gift as part of their five year commitment to the general funding needs of the Hospice. We were also able to apply to Australian Executor Trustees for funds through their Discretionary Charitable Trusts and were successful in a gift to help stock the well-used and appreciated family kitchen.

I shared last year about the extraordinary bequests from Dr Ashton and Mrs Hillier which allowed us to achieve a very important strategic goal to build our corpus to secure the future and which now covers our administration costs. This year we were again fortunate to receive further bequest income which ensured we could meet our annual funding commitment to the Hospice and Calvary.

It is heart-warming to see The Mary Potter Foundation draw support from community groups or individuals taking part in community events. Whether choosing to raise money directly for the Foundation, donating proceeds from their activities or sewing quilts for patient beds – we thank each and every one for helping the Hospice.

Continued over the page



Chairman's Report *continued*

I would like to make special mention of two of our long standing community partners who generously continued their support. The Order of St John of Jerusalem and Lions Club of Adelaide Italian have supported since the early 90's which is a truly special commitment and one that we greatly value.

On behalf of the Board and the staff I sincerely thank both of our Patrons, Jenny Hurley and Rick Allert AO for their continued involvement. We were very pleased to welcome Jenny Hurley as our Patron at our AGM in October.

*The Order of St John of
Jerusalem and Lions Club of
Adelaide Italian have supported
since the early 90's which is a
truly special commitment and
one that we greatly value.*

I acknowledge the generous commitment of my fellow volunteer Board members who have again provided their time and skills to help the Foundation achieve its goals this year. We were pleased to continue to have Sue Imgraben and Sister Anne Sheridan LCM representing Calvary and Little Company of Mary respectively on our Board.

Our Treasurer, Phil Jaquillard retired in May and I sincerely thank him for his advice and expertise in guiding the Foundation's financial direction since 2002. I am pleased to report that Chris Sharpley has joined the Board as Treasurer and Deputy Chair.

This year we farewelled two staff members, Nicole Wood and Antonia Makkar and welcomed Jessica Bostock and Jessica Harford to the team. Our small team is supported by some wonderful volunteers and we are grateful to have regular assistance in the office, selling lottery tickets and at our events.

I am very grateful to our Executive Director Cathy Murphy and our staff team for their positive and enthusiastic approach to their roles. This is reflected in our updated Values which were developed by the team during the year and which have become the cornerstone of our behaviour and actions.

Our updated Values also reflect the work that Cathy has been doing with Andrew Killey who wrote 'Foundation in Care' (see page 3) and developed the line 'Mary Potter Care. Living every day, every hour'. We feel these words more aptly capture the essence of Hospice care and the inspiration to support patients and their families to live well for whatever time is left.

In line with this we have started to create DVDs of inspiring stories with a mix of patients and family members sharing their moments of living while in the Hospice. We thank each person who has graciously shared their story over the past six months. These DVDs will be part of our new website and we look forward to sharing them with our supporters along with engaging more of our community with the work of the Hospice.

In closing, I reflect on all of the patients and families who have needed Mary Potter Care. It is never about changing the outcome but it is very much about changing the experience. Thank you to everyone who has made possible care and support that is comfortable, individual and meaningful.

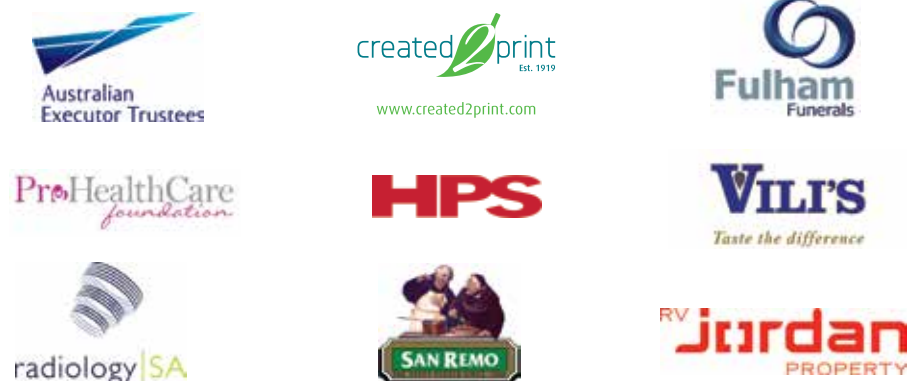


Danny Watson
Chairman



Thank you to all of the following wonderful organisations for their support during the year:

CORPORATE PARTNERS



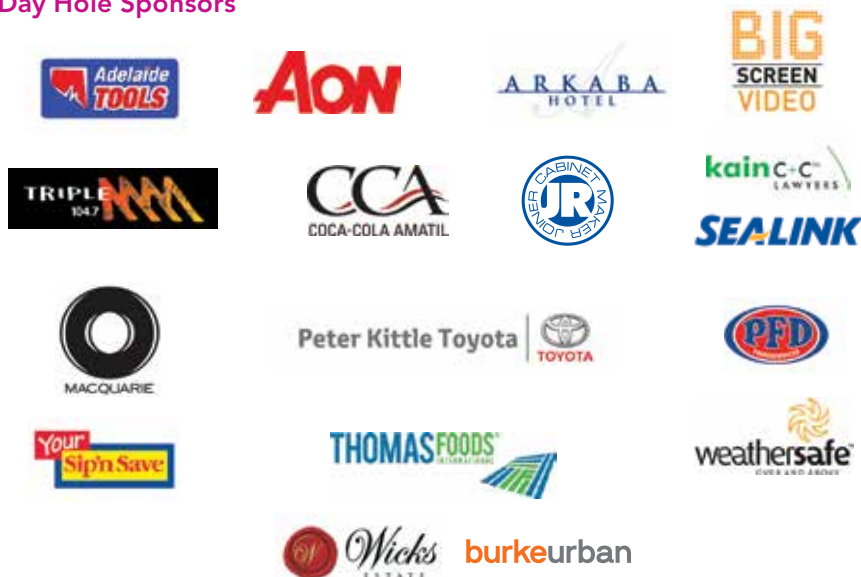
EVENT PARTNERS



GOLF DAY MAJOR SPONSORS



Golf Day Hole Sponsors





IMPACT REPORT

Thank you for sharing our mission over the past 12 months. It is with grateful hearts that we share all that you have made possible in supporting patients and their families to live every day, every hour.

PASTORAL CARE

Around 1200 HOURS of Pastoral Care was delivered in the Hospice.

Families were welcomed to **three** MEMORIAL SERVICES throughout the year.

BIOGRAPHY SERVICE

Proudly sponsored by HPS Pharmacies

45 PEOPLE in the Hospice, St Helen's ward and the community were given the opportunity to capture words from the heart.

"We really appreciate your service. It has made us really happy. Mum appreciated Louise's care, love, compassion and flexibility and we can't wait to read her life stories which we would otherwise have not heard. Louise showed great love and dedication to both Mum and the family. It was very emotional." Family member

HOSPICE CARE

297 PATIENTS ALONG WITH THEIR FAMILIES AND CAREGIVERS have been in the care of the Hospice team.

"During our three month stay here with my mother, you have created a home away from home. Whether it has been showing us how to use the coffee machine to offering a biscuit at morning tea you have always made us feel welcome." Daughter

"When that time came, I am so grateful that it was in a place full of care, comfort and support that went above and beyond." Wife

"I am so grateful for everything you did for her. I will never forget the care you gave Michele." Sister

COUNSELLING SUPPORT

263 PATIENTS OR FAMILY MEMBERS received counselling support through the Social Worker.

48 BEREAVEMENT COUNSELLING SESSIONS given to family members.

450 FOLLOW UP CALLS to family members after they left the Hospice.

"With great respect for you and your profession. And with thoughts of everlasting friendship. No matter how often – or not – we see each other – I will always remember Sigourney Reschke." Husband

(Sigourney is the Hospice Social Worker)

"I have never seen a person in the late stages before dying but with the help I have had it has helped. ... I will miss her. But I will get through this. I cannot thank you enough for being there." Sister

FRA ANGELICO CREATIVE ARTS PROGRAM

49 PATIENTS participated in the Fra Angelico Creative Arts Program.

132 ITEMS were made with messages of love – now treasured mementoes for family members.

Four EXHIBITIONS were held as part of the Living Art Gallery brightening the corridors of the Hospice.

"Thank you so much for the beautiful platter which shows our family tree with both Barry and my finger prints embedded into it. It is something I will cherish forever. It is a beautiful memento for me to keep." Wife

"We all think the four lovely platters look great and have been used already when we shared a family meal recently. The tree is just right I think and symbolises Richard's life very beautifully." Wife

PET THERAPY

Fortnightly VISITS FROM DOGS AND A CAT putting smiles on faces through the Delta Pet Therapy program.

Continued over the page

COMPLEMENTARY THERAPY

REFLEXOLOGY

44 patients
17 family members/carers
2 staff/volunteers

*"Absolutely necessary at this time.
It is much more than medical help
that is needed."* Patient

SKIN THERAPY

153 patients
156 family members/carers
7 staff/volunteers

*"Thank you so much – I felt so well
and happy, such love and comfort."*
Patient

MASSAGE

73 patients
48 family members/carers
11 staff/volunteers

*"Thank you for helping me relax ...
at such a stressful time for me. I feel
so much calmer."* Family member

MUSIC THERAPY

388 MUSIC THERAPY
SESSIONS were delivered.

238 PATIENTS, FAMILY
MEMBERS AND CARERS
received music therapy.

107 ENVIRONMENTAL
MUSIC THERAPY SESSIONS
were provided (playing music
in the Hospice corridors).

SUPPORTING LIVING WELL

EACH WEEK THE FAMILY KITCHEN WAS KEPT STOCKED
for breakfast, lunch and snacks along with coffee and tea.

WEEKLY 'SWEET TREAT' TROLLEY generously stocked by Vili's.

INDIVIDUAL SUPPORT including meeting special meal requests,
celebrating birthdays and anniversaries, trips out of the Hospice,
specific equipment to improve comfort.

TWO GROUP EVENTS HELD EACH MONTH including pizza
and gelato night, fish and chips for everyone on Grand Final Day,
Christmas Pageant and St Patrick's Day celebrations.

**EACH PATIENT WAS PRESENTED WITH A BEAUTIFUL
HANDMADE QUILT** for their bed.

RESTORE PROGRAM

Supporting people with cancer during treatment and workshops for people newly diagnosed.

The **RESTORE** program delivered:

REFLEXOLOGY

150 treatments for patients
2 treatments for staff

ACUPUNCTURE

164 treatments for patients
5 treatments for family
members/carers

MASSAGE

838 treatments for patients
1 treatment for staff

Four WORKSHOPS were held with **107** PEOPLE with cancer and family/carers attending.

*"It is a kind and thoughtful service.
Very caring and holistic approach
to treatment."* Patient comment
after reflexology

*"Wonderful service as part of a
broader approach to treating cancer.
Awesome."* Patient comment
after acupuncture

*"Thank you for providing this service,
it is very amazing how touch can
be so soothing. God bless."*
Patient comment after massage

STAFF SUPPORT AND EDUCATION

**MEETING THE COSTS OF
ADDITIONAL STAFF** to support
the nursing team and provide vital
medical care.

**INVESTING IN THE EDUCATION
AND DEVELOPMENT OF THE
STAFF TEAM** through the Aldo Crotti
Memorial Scholarships program –
Proudly supported by San Remo
and the Crotti Family.

ENCOURAGING STUDENTS

**MARY POTTER
MEDAL AND
CASH GIFT
AWARDED** to an
Adelaide University
final year medical
student who
excelled during
placement in
the Hospice.

IMPROVING FACILITIES

**COMPLETE NEW JOINERY IN EVERY
PATIENT ROOM** in the Hospice thanks to
Chip in for Calvary Golf Day participants.

**COMPLETE REFURBISHMENT OF THE
FAMILY LOUNGE** thanks to a special
grant from Cops for Kids.

**INSTALLATION OF FIVE CEILING
HOISTS** in St Helen's ward alongside
the Hospice thanks to a major gift from
a family.



Corporate Information

PATRON

Mr Rick Allert AO
Mrs Jenny Hurley

CHAIRMAN

Mr Danny Watson *F CPA SF Fin FAICD*

EXECUTIVE DIRECTOR

Mrs Cathy Murphy
BMgmt (Mktg) GradDip (Mktg)

TREASURER

Mr Phil Jaquillard *B Ec FCA*
(retired May 2016)
Mr Chris Sharpley *B Ec (Hons) FCA*
(appointed May 2016)

BOARD MEMBERS

Mrs Ann Magasdi *DipT BEd*
Mrs Louisa McClurg *LLB BCom, GDLP*
Mrs Judith Morris
Mr Michael Willson *AM*
Ms Anne Young
Sr Anne Sheridan
LCM RN BApScNsg FRCNA
Mrs Sue Imgraben *RN BN FLGF*

STAFF

Ms Jessica Bostock
Development Manager

Ms Jessica Harford
Fundraising Coordinator

Ms Antonia Makkar
Fundraising Coordinator
(resigned September 2015)

Mrs Lorna Riddle
Community Champion

ACCOUNTANTS

Not For Profit Accounting

FINANCIAL INVESTMENT MANAGERS

Macquarie Private Portfolio Management Limited
JB Were

AUDITORS

Sothertons

HONORARY LIFE MEMBERS

Mrs Pam Allen
Mr Rick Allert AO
Ms Beverley Arnold
Mrs Sue Bardy
Mrs Cathryn Bawden
Mr Dennis Brown
Comm Aldo Crotti *OAM* (deceased)
Mr Russell Duncan
Miss B Edson
Mrs Geraldine Foulis
Dr David Gill
Mrs A Giordano
Mr Ronald Grigg (deceased)
Mr Roy Hime (deceased)
Mrs Rose Hime
Mr Jamie Irwin (deceased)
Mrs Ann Irwin
Mrs B Jay (deceased)
Mr Ray Jones (deceased)
Mr Marcus La Vincente
Mrs Margaret Milne (deceased)
Ms Joy Nugent
Mr Keith Opie (deceased)
Mr Ian Trengove (deceased)
Mr Danny Watson
Mr Michael Willson *AM*
SA Power Networks
Order of St John of Jerusalem
Lions Club of Adelaide Italian
All members of the Little Company of Mary

Board Members



Danny Watson
Chairman



Chris Sharpley
Treasurer/
Deputy Chair
Executive Consultant,
Ernst & Young



Sue Imgraben
Board Member
CEO, Calvary North
Adelaide Hospital



Louisa McClurg
Board Member
Partner, Minter Ellison



Ann Magasdi
Board Member



Judy Morris
Board Member
Property Consultant,
Klemich Real Estate



Sister Anne Sheridan
Board Member
Little Company
of Mary



Michael Willson AM
Board Member



Anne Young
Board Member
Director,
Young Resources



Cathy Murphy
Executive Director

OUTGOING BOARD MEMBERS



Phil Jaquillard
Director,
Jaquillard Minns
(Retired May 2016)

Treasurer's Report



Chris Sharpley
Treasurer

I am pleased to report on the audited financial results of the Foundation for the year ended 30 June 2016.

OVERVIEW

In the period to 30 June 2016, I report that the Foundation had a net surplus of \$200,303 (2015: \$8,667,308).

This was an excellent result for the year – particularly in light of the difficult fundraising environment we are currently experiencing.

REVENUE

Fundraising and other revenues from ordinary activities totalled \$1,586,834 (2015: \$1,519,036).

These revenues include income from interest and dividends totalling \$506,583 (up from \$356,309 in 2015). We also had a gain on the sale of financial assets of \$231,166 (2015: loss of \$352,138).

Bequest income continues to be a major source of funding to meet our annual commitment to the Mary Potter Hospice while enabling us to build security for future palliative care funding needs.

Once again this year we are truly grateful to be the recipient of significant bequest income totalling \$419,091 (2015: \$9,243,134). Bequest income continues to be a major source of funding to meet our annual commitment to the Mary Potter Hospice while enabling us to build security for future palliative care funding needs.

EXPENSES

Operating, investment and administration expenses increased 9% from the previous year to \$710,068 (2015: \$649,539).

FINANCIAL POSITION

Net assets at 30 June 2016 increased to \$14,510,051 (2015: \$13,909,153). This year we changed our accounting policy to state our financial assets at their market value (rather than cost). This is in accordance with established accounting practices. This change in accounting policy has had the overall effect of increasing our net asset position by \$400,595.

FUNDING

I am pleased to report that total benevolent funding to the Mary Potter Hospice and Calvary Cancer Services during the financial year was \$1,326,720 (2015: \$1,093,185).

A handwritten signature in dark ink, appearing to read 'C Sharpley', written over a light grey rectangular background.

Chris Sharpley BEc (Hons) FCA
Treasurer

CHAIRMEN

From	To	
1987		Dr Mervyn Smith
1987	September 1988	Professor Elmslie
September 1988	March 1991	Mr Keith Opie
April 1991	September 1993	Mr Graham Inns
September 1993	September 1996	Mr Ian Trengove
September 1996	September 2002	Mr Michael Willson AM
September 2002	October 2005	Hon Jamie Irwin
October 2005	Current	Mr Danny Watson



EXECUTIVE DIRECTORS

From	To	
1987	1991	Mrs Eva Varga
April 1991	September 1992	Mr Keith Opie
September 1992	October 2005	Ms Beverley Arnold
October 2005	June 2009	Mrs Elizabeth Clare
August 2009	Current	Mrs Cathy Murphy



BOARD MEMBER MEETING ATTENDANCES

July 2015 – June 2016 (total Board meetings held: 5)

Members	Meetings Attended	Members	Meetings Attended
Mr Danny Watson	5	Mrs Judy Morris	3
Mr Phil Jaquillard	3	Mr Chris Sharpley	1 (joined May 2016)
Mrs Sue Imgraben	4	Sr Anne Sheridan	5
Mrs Louisa McClurg	4	Mr Michael Willson AM	3
Mrs Ann Magasdi	3	Mrs Anne Young	5

DIRECTORS' REPORT

The Board of Directors of The Mary Potter Foundation Inc. has prepared this report in respect of the financial year ended 30 June 2016.

DIRECTORS

The Directors of the Foundation at any time during or since the end of the financial year are:

Elected from Membership

Danny Watson FCPA, SF Fin, FAICD
Chairman

Phil Jaquillard B Ec, FCA (Retired May 2016)
Treasurer

Chris Sharpley B Ec (Hons), FCA
(Appointed May 2016)
Treasurer / Deputy Chairman

John Field (Retired August 2015)

Ann Magasdi Dip T BEd

Louisa McClurg LLB, B Com, GDLP

Judith Morris

Michael Willson AM

Anne Young

Nominated by The Little Company of Mary (LCM)

Sr Anne Sheridan LCM, RN, B ApScNsg, FRCNA

Nominated by Calvary Health Care Adelaide Ltd

Sue Imgraben RN BN FGLF

PRINCIPAL ACTIVITIES

The principal activities of The Mary Potter Foundation Inc. were the provision of funding and equipment to the Mary Potter Hospice and Calvary Cancer Services through fundraising activities.

SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the year.

RESULTS

A net surplus from ordinary activities of \$200,303 was achieved for the current financial year (2014/15: \$8,667,308).

FINANCIAL INTERESTS OF OFFICERS

Since the end of the previous financial year no Officer of the Foundation, or a firm of which the Officer is a member, or a corporate in which the Officer has a substantial financial interest, has received or become entitled to receive a benefit, either directly or indirectly, from the Foundation as a result of a contract between the Officer, firm or corporate and the Foundation, except as disclosed in Note 15 to the financial statements.

The term 'Officer' includes Directors of the Board who receive no remuneration, and managers who take part in the day to day management of the Foundation and receive remuneration in the normal course of their employment.

INDEMNIFICATION OF OFFICERS

The Foundation paid a premium in relation to a Directors & Officers Liability policy indemnifying the Board Members of the Foundation for losses which the Director or Officer may become legally obligated to pay on account of any claim made against the Director or Officer during the policy period 1 July 2015 to 30 June 2016 for a wrongful act committed during the policy period.

The Directors have not included details of the nature of the liabilities covered, nor the amount of the premium paid, as such disclosure is prohibited under the terms of the contract.

Signed in accordance with a resolution of the Board of Directors



Chairman



Treasurer

Dated at Adelaide this 9th day of September 2016.

DIRECTORS' STATEMENT

1. In the opinion of the Board of Directors of The Mary Potter Foundation Inc.
 - (a) the Foundation is not a reporting entity and this special purpose financial report is prepared in accordance with the accounting policies outlined in Note 1(a) to the financial statements;
 - (b) the financial statements and notes, comprising the Statement of Comprehensive Income, the Statement of Financial position, the Statement of Cash flows and the notes to the financial statements are drawn up so as to present fairly the results and cashflows of the Foundation for the year ended 30 June 2016 and the state of affairs of the Foundation as at 30 June 2016; and
 - (c) at the date of this statement, there are reasonable grounds to believe that the Foundation will be able to pay its debts as and when they fall due.
2. The financial statements have been prepared in accordance with Accounting Standards, the Associations Incorporation Act 1985 (as amended) and the Australian Charities and Not-for-profits Commission Act 2012 to the extent outlined in Note 1(a) to the financial statements.

Signed in accordance with a resolution of the Board of Directors



Chairman



Treasurer

Dated at Adelaide this 9th day of September 2016.

STATEMENT OF COMPREHENSIVE INCOME

The Mary Potter Foundation Inc.
Year ended 30 June 2016

	Note	2016 \$	2015 \$
Revenue from fundraising	2	953,559	1,110,367
Bequests	2	419,091	9,243,134
Realised Gain/(Loss) on sale of financial investments	2	231,166	(352,138)
Other revenues from ordinary activities	2	633,275	408,669
Total Revenue		2,237,091	10,410,032
Fundraising expenses		179,679	162,993
Benevolent funding	3	1,326,720	1,093,185
Employee benefits expenses		364,606	329,261
Depreciation expenses	3	8,476	8,405
Investment expenses		45,310	41,282
Other administration expenses		111,997	107,598
Total Expense		2,036,788	1,742,724
Surplus from ordinary activities	12	200,303	8,667,308
Changes in fair value of available-for-sale financial investments	12	400,595	-
Net expense recognised directly in equity		400,595	-

The above statement of comprehensive income is to be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION

The Mary Potter Foundation Inc.
Year ended 30 June 2016

	Note	2016 \$	2015 \$
CURRENT ASSETS			
Cash and cash equivalents	5	4,992,310	5,106,547
Trade and other receivables	6	282,765	231,093
Available-for-sale financial investments	7	1,419,119	1,480,269
Prepayments	8	10,941	8,914
Total current assets		6,705,135	6,826,823
NON-CURRENT ASSETS			
Available-for-sale financial investments	7	8,154,811	7,387,580
Property, plant and equipment	9	14,268	22,095
Total non-current assets		8,169,079	7,409,675
Total assets		14,874,214	14,236,498
CURRENT LIABILITIES			
Payables	10	221,474	138,159
Provisions	11	115,278	174,744
Total current liabilities		336,752	312,903
NON-CURRENT LIABILITIES			
Provisions	11	27,411	14,442
Total non-current liabilities		27,411	14,442
Total liabilities		364,163	327,345
Net assets		14,510,051	13,909,153
EQUITY			
Retained earnings	12	14,109,456	13,909,153
Investment fluctuation reserve	12	400,595	-
Total equity		14,510,051	13,909,153

The above statement of financial position is to be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS

The Mary Potter Foundation Inc.
Year ended 30 June 2016

	Note	2016 \$	2015 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts in the course of operations		1,418,156	10,393,050
Cash payments in the course of operations		(1,977,017)	(1,897,204)
Interest & dividends received		2,379	7,373
Net cash provided by operating activities	14(ii)	(556,482)	8,503,219
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for investments (shares & managed funds)		(2,199,256)	(9,130,236)
Proceeds on sale of shares & redemption of managed funds		2,063,786	5,067,158
Interest & dividends received on investments		517,216	276,100
Payments for purchase of property, plant & equipment		(651)	(929)
Net cash used in investing activities		381,095	(3,787,907)
Net increase/(decrease) in cash held		(175,387)	4,715,312
Cash at the beginning of the financial year		6,586,816	1,871,504
Cash at end of the financial year	14(i)	6,411,429	6,586,816

The above statement of cash flows is to be read in conjunction with the accompanying notes.

NOTES TO THE FINANCIAL STATEMENTS

The Mary Potter Foundation Inc.
Year ended 30 June 2016

1 Significant accounting policies

(a) Basis of preparation

The financial report is a special purpose financial report which has been prepared in order to satisfy the requirements of the Associations Incorporation Act 1985 (as amended).

It has been prepared on the accrual basis of accounting (except for donations, dividends and trust distributions which are recognised upon receipt). They do not take into account changing money values except for the revaluation of financial investments.

This accounting policy changed in the 2016 financial year. Prior to the 2016 financial year the report accounted for financial assets at historical cost.

The following accounting policies have been consistently applied and, except where there is a change in accounting policy, are consistent with those of the previous year.

(b) Taxation

No provision for income tax has been raised as the entity is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(c) Goods and Services tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the Balance Sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which

are recoverable from, or payable to, the ATO are classified as operating cash flows.

(d) Revenue recognition

Donation, Appeals and Events Revenue

Donation, appeals and events revenue is recognised at time of receipt. Where a donation or bequest is in a form other than cash, it is recorded by the Foundation at a value which approximates the market value at time of receipt.

Investment revenue

Interest revenue is recognised in accordance with distribution and/or bank statements. Interest on interest bearing securities is accrued up to balance date and brought to account in the statement of comprehensive income. Dividend and trust distribution revenue is recognised when received. This policy has changed in the 2016 financial year. In the 2013, 2014 and 2015 financial years, dividends and trust distributions were recognised when they were declared. The dividend imputation credit refund from the ATO is recognised in the period to which the refund relates.

(e) Interest bearing assets

Cash and term deposits

Cash and term deposits are recorded at statement value.

Available-for-sale financial investments

Investments in equity securities are held directly as being available-for-sale, and are recorded at their quoted market value at reporting date. Any unrealised gains or losses are recognised directly in equity. This accounting policy changed in the 2016 financial year. The 2015 comparative investments in equity securities remain at cost in the financial statements.

NOTES TO THE FINANCIAL STATEMENTS *continued*

The Mary Potter Foundation Inc.
Year ended 30 June 2016

(f) Recoverable amount of property plant and equipment

The Foundation has adopted the cost basis of valuation for property, plant and equipment.

All assets acquired are recorded at their cost of acquisition, being the fair value of the consideration provided plus incidental costs directly attributable to the acquisition.

(g) Depreciation

Property, plant and equipment are depreciated using the straight line method over their estimated useful lives.

The depreciation rates used for each class of asset were as follows:

Motor vehicles	20% pa
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Office equipment and furniture	20 - 33% pa
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(h) Payables

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Foundation. Trade accounts payable are normally settled within 30 days.

(i) Employee benefits

Wages, salaries and annual leave

The provision for employee entitlements to wages, salaries and annual leave represents the amount which the Foundation has a present obligation to pay resulting from employees' services provided up to balance date. The provisions have been calculated at undiscounted amounts based on wage and salary rates that the Foundation expects to pay as at reporting date including related on-costs.

Long Service leave

The provision for employee entitlements to long service leave has been made for all employees expected to utilise their entitlements to long service leave and covers all employees with four or more years of service.

Superannuation

The Foundation contributes to various defined contribution superannuation plans. Contributions are charged as an expense as incurred.

(j) Benevolent funding

Benevolent funding payments are made to Calvary Health Care Adelaide Ltd quarterly in advance. Payment is based on meeting the deficit of CHCA but with the annual total not exceeding 20% of the cost of investments.

(k) Provision

The Foundation receives donations for Calvary Cancer Services. The Doctors education fund ceased receiving donations in the 2015 financial year and the nurses education fund ceased receiving donations in the 2016 financial year. The Calvary Cancer Services donations are recorded as revenue when received and unspent funds are then transferred to a provision at the end of the financial year. Expenditure is allocated against this provision as incurred during the year. The balance of the provision represents unspent funds at the end of the year.

	2016 \$	2015 \$
2 Revenue from fundraising		
Membership subscriptions	1,637	1,377
Nurse's education	56,230	-
St Helen's Ward redevelopment	10,000	160,000
Other donations	424,486	441,038
Appeals	128,549	118,008
Events	286,194	319,931
Other fundraising	46,463	70,013
	<u>953,559</u>	<u>1,110,367</u>
Bequests	419,091	9,243,134
Realised Gain/(Loss) on sale of financial investments		
Gross proceeds on sale of financial investments	2,063,786	5,067,158
Cost of financial investments sold	(1,832,620)	(5,419,296)
Realised Gain/(Loss) on sale of financial investments	<u>231,166</u>	<u>(352,138)</u>
Other revenues from ordinary activities		
Interest revenue	167,523	53,410
Dividend revenue	339,060	302,899
Other investment revenue	126,592	52,121
Other Income	100	239
	<u>633,275</u>	<u>408,669</u>
Total revenue	<u>2,237,091</u>	<u>10,410,032</u>

NOTES TO THE FINANCIAL STATEMENTS *continued*

The Mary Potter Foundation Inc.
Year ended 30 June 2016

	2016 \$	2015 \$
3 Surplus from ordinary activities		
Surplus from ordinary activities has been arrived at after charging/(crediting) the following items:		
Benevolent funding expenditure:		
Contribution to Calvary Health Care Adelaide	660,000	660,000
Nurse's education	8,091	-
Hospice support	476,424	291,700
Equipment & Refurbishment	182,205	141,485
	<u>1,326,720</u>	<u>1,093,185</u>
Depreciation of:		
motor vehicles	5,156	5,156
office equipment & furniture	3,320	3,249
	<u>8,476</u>	<u>8,405</u>
Net expense including movement in provisions for:		
employee benefits	17,396	(3,016)
4 Auditors remuneration		
Audit Services:		
Auditors of the Foundation - Sothertons	5,250	5,100
Other services and advice	5,420	2,760
	<u>10,670</u>	<u>7,860</u>
5 Cash and cash equivalents		
Cash on hand and at bank	357,650	4,295,394
Short term deposit	4,634,660	811,153
	<u>4,992,310</u>	<u>5,106,547</u>
6 Trade and other receivables		
Current		
Other Debtors		
GST refund receivable	17,748	21,513
Sundry receivables	265,017	209,580
	<u>282,765</u>	<u>231,093</u>

	2016 \$	2015 \$
7 Financial assets		
Current		
Cash deposit at cost	1,419,119	1,480,269
	1,419,119	1,480,269
Non current		
Listed shares at market value	7,593,649	6,934,960
Managed funds at market value	561,162	452,619
	8,154,811	7,387,579
Market value movement of investments		
There was a change to the accounting policy in the 2016 financial year. Listed shares and managed funds are now recorded at market value in the financial statements. Prior to 2016, investments in equity securities were recorded at cost. Unrealised gains / (losses) are recorded in the Investment Fluctuation Reserve (Note 12). The 2015 comparative listed shares and managed funds remain at cost in the financial statements.		
Opening balance of Investment Fluctuation Reserve	-	-
Closing market value of investments	8,154,811	-
Less: Closing cost of investments	(7,754,216)	-
Closing balance of Investment Fluctuation Reserve	400,595	-
Changes in market value of investments for the year	400,595	-
8 Prepayments		
Prepayments	10,941	8,914
9 Property, plant and equipment		
Motor vehicles at cost	25,779	25,779
Less: Accumulated depreciation	(14,916)	(9,760)
	10,863	16,019
Office equipment and furniture at cost	55,524	54,875
Less: Accumulated depreciation	(52,119)	(48,799)
	3,405	6,076
	14,268	22,095

NOTES TO THE FINANCIAL STATEMENTS *continued*

The Mary Potter Foundation Inc.
Year ended 30 June 2016

	2016 \$	2015 \$
9 Property, plant and equipment (cont.)		
Reconciliations		
Reconciliations of the carrying amounts for each class of property, plant & equipment are set out below:		
Motor vehicles		
Carrying amount at beginning of year	16,019	21,175
Depreciation	(5,156)	(5,156)
Carrying amount at end of year	10,863	16,019
Office equipment and furniture		
Carrying amount at beginning of year	6,076	8,397
Additions	649	927
Depreciation	(3,320)	(3,249)
Carrying amount at end of year	3,405	6,075
10 Trade and other payables		
Current		
Trade creditors and accruals	208,683	121,602
Other creditors and accruals	12,791	16,557
	221,474	138,159
11 Provisions		
Current		
Nursing Education donations unspent	-	73,000
Calvary Cancer Services	96,218	87,111
Annual leave	19,060	14,633
	115,278	174,744
Non Current		
Long service leave	27,411	14,442

	Investment Fluctuation Reserve	Retained Earnings	Total Equity
12 Retained Earnings			
2016			
Balance at the beginning of year	-	13,909,153	13,909,153
Changes in market value of investments	400,595	-	400,595
Total recognised income and expenses	-	200,303	200,303
Balance at end of financial year	400,595	14,109,456	14,510,051
2015			
Balance at the beginning of year	-	5,241,845	5,241,845
Changes in market value of investments	-	-	-
Total recognised income and expenses	-	8,667,308	8,667,308
Balance at end of financial year	-	13,909,153	13,909,153

	2016 \$	2015 \$
13 Employee benefits		
Aggregate liability for employee benefits, including on-costs:		
Current		
Annual leave	19,060	14,633
Non Current		
Long service leave	27,411	14,443
	46,471	29,076
	FTE	FTE
Number of employees		
Number of employees at year-end (full time equivalents)	4.0	4.0

Superannuation Plans

For the year ended 30 June 2016 the Foundation contributed to the HESTA, AMP, ANZ, NGS and REST superannuation funds for all eligible employees based on various percentages of their gross salary, with a minimum contribution of 9.5% of gross salary. All employees are entitled to benefits on retirement, disability or death.

NOTES TO THE FINANCIAL STATEMENTS *continued*

The Mary Potter Foundation Inc.
Year ended 30 June 2016

	Note	2016 \$	2015 \$
14 Notes to statements of cash flows			
(i) Reconciliation of Cash			
For the purposes of the statement of cash flows, cash includes cash on hand and at bank and cash deposits at call. Cash as at the end of the financial year as shown on the statement of cash flows is reconciled to the related items in the balance sheet as follows:			
Cash on hand and at bank	5	357,650	4,295,394
Short term deposits	5	4,634,660	811,153
Investments - cash deposit	7	1,419,119	1,480,269
		6,411,429	6,586,816

Cash receipts in the course of operations in the statement of cash flows includes shares and managed funds bequested during the financial year.

(ii) Reconciliation of operating surplus to net cash provided by operating activities

Surplus from ordinary activities	200,303	8,667,308
Add / (less) non-cash items:		
Depreciation on property, plant and equipment	8,476	8,405
(Surplus)/Deficit on disposal of investments	(231,166)	352,138
	(222,690)	360,543
Add / (less) items classified as investing activities:		
Interest and dividends received on investments	(630,896)	(403,189)
	(630,896)	(403,189)
Net cash provided by operating activities before change in assets and liabilities	(653,283)	8,624,662
Change in assets and liabilities during the financial year:		
(Increase)/decrease in other debtors	62,010	(67,789)
(Increase)/decrease in other current assets	(2,027)	6,415
(Decrease)/increase in payables	83,316	(57,054)
(Decrease)/increase in provisions	(46,498)	(3,015)
Net cash provided by operating activities	(556,482)	8,503,219

15 Related parties

Directors

The names of each person holding the position of Director on The Mary Potter Foundation Inc. Board during the financial year are Danny Watson, Phil Jaquillard, Chris Sharpley, John Field, Ann Magasdi, Louisa McClurg, Judith Morris, Michael Willson, Anne Young, Sr Anne Sheridan LCM and Sue Imgraben. Details of movements in Directors during the year are set out in the Directors Report.

Danny Watson is a former employee of Macquarie Private Portfolio Management Limited (MPPM). Mr Watson retired from MPPM prior to his appointment to the Foundation Board. MPPM are engaged by the Foundation to manage a portfolio of investments (being cash, managed funds and shares). All dealings were under normal commercial terms and conditions.

Louisa McClurg is a partner at Minter Ellison. Minter Ellison were engaged during the 2016 financial year to assist with negotiations on the Estate of Mary Martin. Invoices paid include \$320 (29 April 2016) and \$120 (30/06/2016).

Calvary Health Care Adelaide Ltd provides payroll services for the employees. This service is provided at no charge.

16 Incorporation

The Mary Potter Foundation Inc. was incorporated in South Australia on 25 October 1988 under the Associations Incorporation Act 1985 (as amended). The registered office is at 89 Strangways Terrace, North Adelaide, South Australia and its principal activities are fundraising.

17 Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors of the Foundation, to affect significantly the operations of the Foundation, the results of those operations, or the state of affairs of the Foundation, in future financial years.

18 Estate Entitlements

The Foundation is entitled to a residual interest in the Estate of Dene Snook (Deceased). It is not known when this entitlement will be realised.

AUDITOR'S REPORT



PARTNERS:
David Ellis
James McKenzie
Alexander Reade
Kym Howard
Ravi Rajan
Tim Finos

INDEPENDENT AUDITORS REPORT TO THE BOARD OF DIRECTORS OF THE MARY POTTER FOUNDATION INC

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of The Mary Potter Foundation Inc for the year ended 30 June 2016, which comprises the Director's Report, Director's Statement, Statement of Comprehensive Income, Statement of Financial Position, Statement of Cash Flows, and accompanying notes.

The Board's Responsibility for the Financial Report

The Board is responsible for the preparation of the financial report and have determined that the accounting policies described in Note 1 to the financial report are appropriate to meet the requirements of the Associations Incorporation Act 1985 (as amended) and the Australian Charities and Not-for-profits Commission and are appropriate to meet the needs of the members. The Board's responsibility also includes such internal controls as the board determines are necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the board, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Opinion

In our opinion the financial report of The Mary Potter Foundation Inc is prepared in accordance with the Associations Incorporation Act 1985 (as amended) and the requirements of the Australian Charities and Not-for-profits Commission, including:



SOTHERTONS ADELAIDE PARTNERSHIP
ABN 43 863 627 311
42 Hurtle Square Adelaide SA 5000
GPO Box 2193 Adelaide SA 5001

Phone: (08) 8223 7311 Fax: (08) 8223 7488
Email: sothertons@sothertonsadelaide.com.au
Website: www.sothertonsadelaide.com.au
Sothertons: An association of independent accounting firms throughout Australasia

- a. giving a true and fair view of the Foundation's financial position as at 30 June 2016 and of its performance for the year ended on that date; and
- b. complying with Australian Accounting Standards to the extent described in Note 1.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Board's financial reporting responsibilities under the Associations Incorporation Act 1985 (as amended) and the Australian Charities and Not-for-profits Commission. As a result, the financial report may not be suitable for another purpose.

~~SOTHERTONS~~ ADELAIDE PARTNERSHIP



J E MCKENZIE
PARTNER

Dated at Adelaide this 9 day of September, 2016



PARTNERS:
David Ellis
James McKenzie
Alexander Reade
Kym Howard
Ravi Rajan
Tim Finos

THE MARY POTTER FOUNDATION INC.

AUDITORS INDEPENDENCE DECLARATION

We declare, that to the best of our knowledge and belief, during the year ended 30 June 2016 there have been:

- (i) no contraventions of the auditor independence requirements in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Name of Firm: Sothertons Adelaide Partnership
Chartered Accountants

Name of Partner:


Jim McKenzie

Address: 42 Hurtle Square, Adelaide SA

Dated at Adelaide this 9 **day of** September **2016**



THE MARY POTTER FOUNDATION

Connery House
Calvary North Adelaide Hospital
89 Strangways Terrace,
North Adelaide SA 5006

Postal address:

PO Box 2003, North Adelaide SA 5006

P: 08 8239 0119

E: reception@marypotter.org.au

W: marypotter.org.au

Charity Licence: CCP710